



2023 Open Enrollment Notice



Enrollment will be November 8, 2022 - December 15, 2022.

Benefits for Today.

Security for Tomorrow.

Welcome to Your 2023 Annual Open Enrollment

Open Enrollment Info

2023 Open Enrollment begins **November 8, 2022** and ends on **December 15, 2022**. During this period, you will be able to enroll for your 2023 Health and Welfare Fund benefits. All eligible participants, whether actively working or not, must enroll to receive coverage for the next year. If you choose to waive coverage or do not complete your enrollment for benefits during Open Enrollment, you will not be able to enroll mid-year unless you experience a Qualifying Life Event (QLE). Please refer to the “How to Make Changes” section of this notice on more information about QLE’s.

Plan Documents and Information

Your Summaries of Benefits and Coverage (SBC) are available online by going to atlanta.ufcwemprfund.org. Benefit highlights will also be available as part of the online enrollment process. If you need further information about the Fund, have trouble logging in, or to request a copy of the Summary Plan Description (SPD), please contact the Fund Office.

Dependent Enrollment

Below is information that will be asked from you about the dependents you wish to enroll in coverage. Please have it available to provide when you enroll. You also may be required to provide additional information. If you have questions about the list outlined below, please contact the Fund Office or visit the website at atlanta.ufcwemprfund.org.

- If you are eligible for dependent coverage, the Fund generally provides coverage for your dependent child(ren) to age 26. The Fund provides coverage for your natural/adopted child(ren), a child placed with you for adoption, your stepchild(ren), your foster child(ren) or a child whose custody has been awarded to you by a court of competent jurisdiction. If you are eligible for Plan 1 or Plan 2, the Plan provides coverage for your legal spouse.
- You will need names, social security numbers and dates of birth for your eligible spouse and child(ren). A social security number (SSN) OR Individual Taxpayer Identification Number (ITIN) is **required** for all enrolled dependents. If you have applied for a Social Security number for a dependent, but have not yet received it, please use 100-10-1000, and notify the Fund Office immediately once a Social Security number is obtained. If enrolling a spouse, you will also need the name, address, and telephone number of your spouse’s employer (if employed) and you may be required to complete and return a spousal affidavit.
- You will need to know whether you or any of the dependents you wish to enroll have any other medical or dental coverage in place, including coverage offered through another employer, individual coverage or coverage through Medicare or Medicaid. If you or any enrolled dependent(s) have additional coverage, you will be asked to complete and return a form after enrollment to provide details on that coverage so that we can make sure that any benefits are correctly coordinated with the other coverage.
- If you need to name or update the beneficiaries for your Life/AD&D benefits, you will also need the names, addresses, and social security numbers for your beneficiaries.

What you Need to Know for 2023

Open Enrollment Starts November 8th

Beginning on November 8, 2022 and going through December 15, 2022, Open Enrollment can be completed online at atlanta.ufcwemprfund.org or telephonically by calling the Fund Office at 1-800-241-2136 (see below for further information). If you would like to complete a paper enrollment form, you must request a copy by contacting the Fund Office. **If you have any questions about your benefit options, the enrollment process, or you need assistance enrolling, please contact the Fund Office at 1-800-241-2136.**

Online Open Enrollment System

The online enrollment portal provides user-friendly options and functionality, making it fast and easy for participants to review their plan information, enroll, and review coverage. When you complete your online enrollment, you will receive a confirmation number and can print a copy of your enrollment summary. Please **be sure to record your confirmation number** in case you need to contact the Fund Office regarding your enrollment choices. After the enrollment period ends, you can still log into the portal to review your benefit plan information and update your beneficiaries.

Telephonic Enrollment

You also have the option to complete your enrollment over the phone by calling the Fund Office at 1-800-241-2136 and speaking with a customer service representative. You will be able to discuss your benefit options one-on-one and have your enrollment processed by the representative. You will then be mailed a confirmation statement to verify your elections. Each telephonic enrollment session is expected to take 10 minutes from start to finish on a recorded line.

Be PREPARED in Advance!

The information requested during the telephonic or online enrollment session will include the following (See [Dependent Enrollment](#) on previous page):

- Your information, including an email address and phone number
- Dependent information, including SSN, date of birth and relationship
- Information on other coverage available to you and/or a spouse or dependent
- Beneficiary information for your Life/AD&D benefits

Extended Hours

The Fund Office will extend the call center hours during Open Enrollment beginning November 8, 2022. The call center hours will be Monday - Friday 8am-6pm Eastern time and on the following Saturdays: Dec. 3rd and Dec. 10th from 9am-4pm Eastern time. Both English and Spanish speaking representatives will be available to assist you.

Benefit Changes

There are several benefit changes for your 2023 benefits, including changes to deductibles for Plan 1 and Plan 2 and changes to Plan 3 weekly disability benefits. Please refer to the enclosed Summary of Material Modifications for more details on these benefit changes.

Important Reminders



When to Enroll?

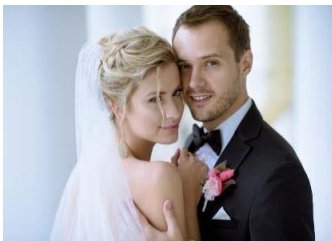
The open enrollment period runs from November 8 through December 15, 2022. The benefits you elect during open enrollment will be effective from January 1 through December 31, 2023, provided you continue to meet the eligibility requirements. If you do not complete the enrollment process or waive coverage, you and any eligible dependents will not be covered under the Fund until the next open enrollment period or upon experiencing a Qualifying Life Event (QLE).



How to Enroll?

Enrolling in benefits is as easy as 1, 2, 3...

- 1) Enroll Online @ atlanta.ufcwemprfund.org OR
- 2) Enroll over the phone by calling the Fund Office at 770-997-9910 or 1-800-241-2136 OR
- 3) Request a paper enrollment form by calling the Fund Office and then complete and return the enrollment form



How to Make Changes?

After you have completed your enrollment, you will not be able to change your benefits or add coverage for yourself and/or dependent(s) until the next open enrollment period unless you have a Qualifying Life Event (QLE). Please see below for more information on QLEs. You may also request a copy of the Notice of Special Enrollment Rights by contacting the Fund Office.

- If you are declining enrollment for yourself or your eligible dependents (including your spouse) because of other health insurance or group health plan coverage, you may be able to enroll yourself and your dependents in this plan if you or your dependents lose eligibility for that other coverage (or if the employer stops contributing toward your or your dependents' other coverage). However, you must request enrollment within **30 days** after your or your dependents' other coverage ends (or after the employer stops contributing toward the other coverage).
- In addition, if you have a new dependent as a result of marriage, birth, adoption, or placement for adoption, you may be able to enroll yourself and your eligible dependents. However, you must request enrollment within **60 days** after the marriage, birth, adoption, or placement for adoption.
- Additional enrollment rights may be available for you and/or your dependents if coverage is lost under Medicaid or a State Children's Health Insurance Program (SCHIP) or if you and/or your eligible dependent(s) become eligible to participate in a health insurance premium assistance program through Medicaid or SCHIP. However, you must request enrollment within **60 days** after loss of coverage or the date you are determined to be eligible for premium assistance.
- To request special enrollment or obtain more information, contact the Fund Office at 770-997-9910 or toll-free at 1-800-241-2136.



NEED HELP ENROLLING? No Problem. Call the Fund Office at 770-997-9910 or 1-800-241-2136

¿NECESITA AYUDA PARA INSCRIBIRSE? No hay problema. Llame a la Oficina del Fondo al 770.997.9910 o 1-800-241-2136